



Red Hook Public Library Volunteer Form

Red Hook Public Library has a tradition of welcoming and appreciating the time and talent of volunteers. If you're interested helping the library meet its commitment to providing quality service to the public, consider applying to be a part of the Red Hook Public Library team. We accept applications at any time; however, prospective volunteers are selected for interviews and training only when there are immediate volunteer opportunities. Volunteers working in the library are trained and placed on a flexible monthly schedule. Once on the schedule, volunteers are depended upon as though they were working a paid position.

You may print the application and deliver it (or e-mail it) to the Library. Questions? Call the Volunteer Coordinator at 845-758-3241, or email us at rhplvolunteer@gmail.com.

Contact Information

Date _____

Name _____

Phone _____

E-mail _____

Emergency Contact Person

Name _____ Phone _____

Do you have any health conditions we should be aware of in case of emergency?

YES

NO

If yes, what: _____

Occupation and/or Education

Circle highest grade completed: 9 10 11 12

College/Graduate Degree completed: _____

Current and/or former occupation: _____

Are you a student? _____ If so, which school do you attend? _____

Do you know how to use a computer?

Are you familiar with: Internet _____ Word _____ Microsoft Excel _____

Availability & Interests

Days and times available to work

Have you worked in a library before? In what capacity?

What has inspired you to volunteer at Red Hook Public Library?

What language(s) other than English do you speak and/or write fluently?

There are many ways to serve the library. Below is a list of potential tasks:

- | | |
|---|--|
| <input type="checkbox"/> Develop Programs | <input type="checkbox"/> Special events |
| <input type="checkbox"/> Fundraise | <input type="checkbox"/> Shelving books |
| <input type="checkbox"/> Homebound Delivery | <input type="checkbox"/> Computer instruction |
| <input type="checkbox"/> Grant writing | <input type="checkbox"/> Book Club |
| <input type="checkbox"/> Literacy Training | <input type="checkbox"/> Gardening |
| <input type="checkbox"/> Working with kids | <input type="checkbox"/> Working with teens |
| <input type="checkbox"/> Working with adults | <input type="checkbox"/> Letter writing to elected officials |
| <input type="checkbox"/> Welcoming library visitors | <input type="checkbox"/> Fixing books/maintaining the collection |
| <input type="checkbox"/> Light clerical duties | <input type="checkbox"/> Other _____ |

What are you passionate about?

Do you have special skills, interests or talents that you would like to share with your neighbors?

I agree that if I become a volunteer at Red Hook Public Library, I will be bound by the rules contained in all library policies and guidelines, especially those that relate to patron privacy and confidentiality. I understand that Red Hook Public Library has a right to terminate my volunteer working association with the library at any time, for any reason.

Signature

Date

If you are under the age of 18, you must have a parent or guardian complete the information below:

I give permission for my son/daughter to volunteer at Red Hook Public Library. I understand that my child should be picked up promptly when his/her volunteer shift is over and that he/she will be expected to dress appropriately for work in a public place.

Parent/Guardian signature

Date
