



## Red Hook Public Library Volunteer Application - Adult

The volunteer staff of Red Hook Public Library plays an integral part in providing the highest quality service to the community. Applications to join the team are accepted at any time. Prospective volunteers are contacted for interviews when there are openings. Volunteers are trained and placed on a flexible monthly schedule. Once on the schedule, volunteers are relied upon in the same way as all library staff.

Complete the application and return it to the Volunteer Coordinator, Paul Agne. He can be reached at 845-758-3241, or [assistant@redhooklibrary.org](mailto:assistant@redhooklibrary.org).

### Contact Information

Date \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

### Emergency Contact Person

Name \_\_\_\_\_ Phone \_\_\_\_\_

Do you have any health conditions we should be aware of? Circle one.

YES            NO

If yes, what: \_\_\_\_\_

### Occupation and/or Education

Circle highest grade completed: 9   10   11   12

College completed: \_\_\_\_\_

Current and/or former occupation: \_\_\_\_\_

Are you a student? \_\_\_\_\_ If so, which school do you attend? \_\_\_\_\_

Do you know how to use a computer?

Are you familiar with: The Internet \_\_\_\_\_ Microsoft Word \_\_\_\_\_ Microsoft Excel \_\_\_\_\_

Android \_\_\_\_\_ Apple \_\_\_\_\_ Other technology (please specify): \_\_\_\_\_

## Availability & Interests

Days and times available to work:

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Have you worked in a library before? In what capacity?

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What has inspired you to volunteer at Red Hook Public Library?

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What language(s) other than English do you speak and/or write fluently?

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There are many ways to serve the library. Below is a list of potential tasks:

- |   |   |
|---|---|
| <input type="checkbox"/> Developing programs  | <input type="checkbox"/> Working with kids            |
| <input type="checkbox"/> Special events       | <input type="checkbox"/> Working with teens           |
| <input type="checkbox"/> Fundraising          | <input type="checkbox"/> Working with adults          |
| <input type="checkbox"/> Shelving books       | <input type="checkbox"/> Fixing books/repairing items |
| <input type="checkbox"/> Homebound Delivery   | <input type="checkbox"/> Shelf reading                |
| <input type="checkbox"/> Computer instruction | <input type="checkbox"/> Cleaning                     |
| <input type="checkbox"/> Book Clubs           | <input type="checkbox"/> Light clerical duties        |
| <input type="checkbox"/> ESL Training         | <input type="checkbox"/> Other: _____                 |
| <input type="checkbox"/> Gardening            |   |

Do you have special skills, interests or talents that you would like to share with your neighbors?

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I agree that if I become a volunteer at Red Hook Public Library, I will be bound by the rules contained in all library policies and guidelines, especially those that relate to patron privacy and confidentiality. I understand that Red Hook Public Library has a right to terminate my volunteer working association with the library at any time, for any reason.

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Signature of applicant or legal guardian

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Date