

**Red Hook Public Library, Inc.**  
**Profit & Loss Budget Overview**  
 January through December 2020

	Jan - Dec 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
11.20 Total Operating Receipts	
11.19 Total Other Receipts	
11.14 Gifts and Endowments	
Grant/Donation-Restricted Use	4,000.00
In Kind Donation of Services	0.00
11.14 Gifts and Endowments - Other	13,000.00
<b>Total 11.14 Gifts and Endowments</b>	<b>17,000.00</b>
11.16 Income From Investments	
Interest-Operating Funds	0.00
<b>Total 11.16 Income From Investments</b>	<b>0.00</b>
11.17 Library Charges	8,500.00
Fund Raising Income	5,750.00
<b>Total 11.19 Total Other Receipts</b>	<b>31,250.00</b>
11.2 Total Local Public Funds	
Red Hook CSD	162,400.00
Town of Red Hook	225,000.00
<b>Total 11.2 Total Local Public Funds</b>	<b>387,400.00</b>
11.9 Other State Aid	0.00
<b>Total 11.20 Total Operating Receipts</b>	<b>418,650.00</b>
11.8 Total System Cash Grants	
11.3 LLSA	1,200.00
<b>Total 11.8 Total System Cash Grants</b>	<b>1,200.00</b>
<b>Total Income</b>	<b>419,850.00</b>
<b>Expense</b>	
12.17 Total Operation/Maint	
12.16 Other Disbursements	
Contract Labor	
Exterior Maintenance	9,000.00
Interior Maintenance	4,500.00
<b>Total Contract Labor</b>	<b>13,500.00</b>
Depreciation Expense	37,270.51
Equipment Repairs	500.00
Fuel Oil	3,000.00
Insurance	4,500.00
Rent/Mortgage	16,000.00
Stabilization Expense	2,000.08
Utilities	
Gas and Electric	4,092.00
Water	405.07
<b>Total Utilities</b>	<b>4,497.07</b>
<b>Total 12.16 Other Disbursements</b>	<b>81,267.66</b>
<b>Total 12.17 Total Operation/Maint</b>	<b>81,267.66</b>

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<b>12.23 Total Misc Expense</b>	
<b>12.18 Office &amp; Library Supplies</b>	
Office Supplies	
Library Small F/F/E	1,700.00
Office Supplies - Other	7,000.00
<b>Total Office Supplies</b>	8,700.00
<b>Total 12.18 Office &amp; Library Supplies</b>	8,700.00
<b>12.19 Telecommunications</b>	
Telephone	2,300.00
12.19 Telecommunications - Other	2,580.00
<b>Total 12.19 Telecommunications</b>	4,880.00
<b>12.21 Postage and Freight</b>	
Postage and Delivery	350.00
<b>Total 12.21 Postage and Freight</b>	350.00
<b>12.22 Other Miscellaneous</b>	
Advertising	250.00
Grant/Donation-Restricted Use	4,000.00
Licenses and Permits	250.00
Memberships/Dues/Subscriptions	450.00
Miscellaneous	150.00
Printing and Production	320.00
Program Expense	
Program Supplies	
Adult Program Supplies	1,500.00
General Program Supplies	1,500.00
Youth Program Supplies	1,500.00
Program Supplies - Other	1,000.00
<b>Total Program Supplies</b>	5,500.00
Speaker/Performer	
Adult-Speaker/Performer	700.00
General-Speaker/Performer	500.00
Youth-Speaker/Performer	700.00
Speaker/Performer - Other	500.00
<b>Total Speaker/Performer</b>	2,400.00
Program Expense - Other	600.00
<b>Total Program Expense</b>	8,500.00
Service Charges	
Square Service Fee	75.00
Service Charges - Other	25.00
<b>Total Service Charges</b>	100.00
Staff Education	2,784.00
Travel & Meals	
Meals	500.00
Travel	2,650.00
<b>Total Travel &amp; Meals</b>	3,150.00
<b>Total 12.22 Other Miscellaneous</b>	19,954.00

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<b>12.25 MHLS Expenses</b>	
MHLS Computer Repair/Support	1,000.00
MHLS Delivery	4,915.00
MHLS Licenses and Permits	2,881.00
MHLS Membership/Dues/Subscripts	750.00
<b>Total 12.25 MHLS Expenses</b>	<b>9,546.00</b>
<b>Consulting &amp; Professional Fees</b>	
Accounting	1,700.00
Legal Fees	157.50
Consulting & Professional Fees - Other	52.50
<b>Total Consulting &amp; Professional Fees</b>	<b>1,910.00</b>
<b>Total 12.23 Total Misc Expense</b>	<b>45,340.00</b>
<b>12.5 Total Staff Expenditures</b>	
<b>12.3 Total Salaries</b>	
12.2 Other Staff Salaries/Wages	
Payroll Expenses	257,950.00
<b>Total 12.2 Other Staff Salaries/Wages</b>	<b>257,950.00</b>
<b>Total 12.3 Total Salaries</b>	<b>257,950.00</b>
<b>12.4 Employee Benefits</b>	
Health Care	8,629.00
Unemployment Insurance	219.34
Worker's Compensation	2,478.00
<b>Total 12.4 Employee Benefits</b>	<b>11,326.34</b>
<b>Total 12.5 Total Staff Expenditures</b>	<b>269,276.34</b>
<b>12.9 Total Collection</b>	
<b>12.6 Print Materials</b>	
Adult Books	6,900.00
Periodicals	700.00
Youth Books	6,700.00
<b>Total 12.6 Print Materials</b>	<b>14,300.00</b>
<b>12.8 Other Materials</b>	
Audio-Visual	5,300.00
eBooks, audiobooks, streaming	2,400.00
12.8 Other Materials - Other	1,716.00
<b>Total 12.8 Other Materials</b>	<b>9,416.00</b>
<b>12.9 Total Collection - Other</b>	<b>250.00</b>
<b>Total 12.9 Total Collection</b>	<b>23,966.00</b>
<b>Total Expense</b>	<b>419,850.00</b>
<b>Net Ordinary Income</b>	<b>0.00</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
13.2 Capital Interest/Earnings	
Interest-Capital Funds	0.00
<b>Total 13.2 Capital Interest/Earnings</b>	<b>0.00</b>

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Accrual Basis

**Red Hook Public Library, Inc.**  
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	Jan - Dec 20
Insurance Settlements	0.00
Total Other Income	0.00
Net Other Income	0.00
Net Income	<b>0.00</b>