

The Board of Trustees of Red Hook Public Library

February 18, 2021

Present: Maryelisa Blundell, Josh Bardfield, Cecilia Cortina, Sally Dwyer-McNulty, Beth Goldberg, Dawn Jardine, and Don O'Shea

Maryelisa brought the meeting to order at 7:04 PM.

- I. Secretary's Report-- Maryelisa made a motion to accept the minutes from the Jan. 21st and 28th meetings as submitted; Josh seconded; 4-0 approval.
- II. Treasurer's Report--Total Liabilities and Assets: \$939,329.74. There's a negative net income that will be rectified when we receive the tax distribution (414 tax levy collected by the Town). Maryelisa made a motion to accept the Treasurer's Report; Sally seconded; 5-0 approval.
- III. Director's Report – Regarding the Kid Card, Dawn recommended going fine free by age. The Kid Card is limited to three J and or Teen items. Dawn, Sophie, and Amy toured St. Margaret's and Mr. Kuhn has invited the Library to have programming in the space. Maryelisa made a motion to accept the Director's Report; Beth seconded; 5-0 approval.
- IV. Committee Reports
 - a) Policy Committee – Sally made a motion to accept the Collection Development Policy as submitted by the Policy Committee; Maryelisa seconded; 5-0 approval.
- V. Public Comment -- NONE
- VI. Action Items
 - a) Warrant -- Maryelisa made a motion to approve the Warrant; Josh seconded; 5-0 approval.
 - b) Collection Policy – See above
 - c) Annual Report -- Balanced and submitted. Maryelisa made a motion to submit the Annual Report to the NYS; Sally seconded; 5-0 approval
- VII. New Business
 - a) MHLS Trustee invitation – The Board is looking forward to a visit from the MHLS Trustees, but wants to consider possible discussion topics/priorities first. We'll plan to discuss the topics in the March meeting, and table the business for now
 - b) New insurance exclusion – Dawn inquired about a new exclusion and Maryelisa suggested talking to MHL and seeing if other libraries are experiencing the same issue. Maryelisa also suggested asking Carl to attend a meeting. Josh noted that with multiple internet access points, the Library is potentially more vulnerable to hacking. Maryelisa also suggested calling Emory & Webb to see if they cover cyber security issues. Tabled
 - c) Main stairwell -- The yellow stairwell paint is peeling toward the ceiling, and the peeling has gotten worse. A claims adjuster from Utica came out and will make a report.
 - d) DEI training proposal – Dawn will put out a Doodle poll for Library staff and trustees to determine the best time. Each session would cost \$1000.00. The trustees are all on board. Maryelisa made a motion to accept the first two workshops offerings from Dr. LaShauna Dean for DEI Training for the Trustees and Staff; Don seconded; 6-0 approval.
 - e) Kids' Cards – Dawn recommended making all youth cards fine free (under age 18). Maryelisa made a motion to eliminate fines for youth (individuals under 18); Sally seconded; 6-0 approval.

Maryelisa made a motion to adjourn; Josh seconded; 5-0 approved. Meeting adjourned at 8:25 PM.

Minutes respectively submitted by Sally Dwyer-McNulty