

The Board of Trustees of Red Hook Public Library

April 15, 2021

Present: Maryelisa Blundell, Josh Bardfield, Cecilia Cortina, Carl Dowden (Guest), Sally Dwyer-McNulty, Beth Goldberg, Dawn Jardine, and Don O'Shea

Maryelisa brought the meeting to order at 7:03 PM.

- I. Guest Carl Dowden -- Carl Dowden informed the Board about what he can offer regarding an updated liability policy and a cyber suite policy. Maryelisa made a motion to sign up for the increase value of the building and the Cyber Security rider; Beth seconded; 7-0 approval.
- II. Secretary's Report – Don made a motion to accept the minutes from March; Josh seconded; 7-0 approval.
- III. Treasurer's Report -- Total Liabilities and Assets: \$1,096,279.79. March had three payrolls so we are a little ahead of where we allocated. Dawn suggested depreciating at a higher cost than \$500.00. Dawn will check with Day Seckler. Maryelisa made a motion to accept the Treasurer's Report; Sally seconded; 7-0 approval.
- IV. Director's Report – Dawn reported that Amy Smith's Paths to Promise project was rewarded a \$7000.00 grant for teens to develop a program of their own creation. Dawn also noted that the Library has about \$21,000.00 left of the Digital Equity Grant. Don made a motion to accept the Director's Report; Amy seconded; 7-0 approval.
- V. Committee Reports
 - a) Policy – Don summarized the activities of the Policy Committee. They reviewed the following policies: Program, Meeting Room, and Social Software. Maryelisa made a motion to adopt the policies as amended; Josh seconded; 7-0 approval.
 - b) Fundraising – The Committee met twice since the last meeting. They are looking at several ideas and will likely move on a virtual scavenger hunt. The hunt would be timed and participants will work in teams. Amy Smith has an App that the Library can use for \$50.00. The Committee is looking to hold the scavenger hunt in early June. Other possible events include: an online cooking program with Molly Baz, a Porch event facilitated by community member Miriam Altshuler, and an event at Suarez Brewery.
 - c) Board Development – The Committee met on April 7th at 7 PM. Sally presented on the agreed upon flyer to advertise for our open Board position.
- VI. Public Comment -- None
- VII. New Business
 - a) Dutchess County Director's Association – The DCDA is considering become a 501c3. Libraries would have to pay dues and these would be based on individual Library budgets.
- VIII. Old Business
 - a) Insurance payment – see above
 - b) Sewer update – Bids came in much higher than expected. Based on these new numbers, the Library would have to pay several hundred dollars more a year than our earlier projections.
- IX. Action Items
 - a) Warrant -- Maryelisa made a motion to approve the Warrant; Beth seconded; 7-0 approval.
 - b) Pandemic Plan – Josh made a motion to accept the plan; Don seconded; 7-0 approval.
 - c) Annual Report to the Community - Maryelisa made a motion to accept the annual report; Amy seconded; 7-0 approval.
 - d) Board Search flyer – see above
 - e) Resignation Letter – Don made a motion to accept Maryelisa's letter of resignation; Sally seconded; 6-0 approval.

Maryelisa made a motion to adjourn the meeting at 8:44 PM; Cecilia seconded: 6-0 approval. Minutes respectfully submitted by Sally Dwyer-McNulty