

The Board of Trustees of Red Hook Public Library

May 20, 2021

Present: Josh Bardfield, Cecilia Cortina, Sally Dwyer-McNulty, Beth Goldberg, Amy Husten, and Dawn Jardine

Dawn brought the meeting to order at 7:04 PM.

- I. Secretary's Report -- Josh made a motion to accept the Secretary's Report; Beth seconded; 4-0 approval.
- II. Treasurer's Report -- Total Liabilities and Assets: \$1,069,048.79. Josh noted that it's difficult to compare the budget year to year in the context of Covid, and a 2021 to 2019 budget comparison might be a more useful. We are about \$3000 over budget (part timing and part over, E.g., salaries and snow removal). Sally made a motion to accept the Treasurer's Report; Cecilia seconded; 4-0 approval.
- III. Director's Report -- The mask mandate will stay in place for now, but in the near future, the masks will only be required in the Children's Library and Children's Garden for Library programming. The County has funds for certain projects. St. Margaret's is a good candidate for these funds, and Dawn suggested that the Library could partner with St. Margaret's. Sally made a motion to accept the Director's report; Josh seconded; 5-0 approval.
- IV. Committee Reports
 - a) Fundraising -- Amy presented on the Fundraising Committee's discussions and plans. Regarding membership on the Fundraising Committee, Library Staff can be members, but planning and administration should be left to the Board members. The Committee discussed the pros and cons of promoting a Scavenger Hunt. We came up with new ways to roll it out. Discussion TBC.
- V. Public Comment- NONE
- VI. Action Items
 - a) Warrant - Sally made a motion to approve the Warrant; Beth seconded; 5-0 approval.
 - b) Board Vacancy Policy -- Sally made a motion to accept the Board Vacancy Policy; Beth seconded; 5-0 approval
 - c) Lending Rules Policy -- The Board discussed the wording and will continue to discuss it.
 - d) Undoing Racism -- Dawn discussed the Undoing Racism Workshops offered by the People's Institute for Survival and Beyond. The County is familiar with this organization and the County has set aside \$20,000, to pay for attendees. The workshops cost \$13,000 each (if two are offered). An anonymous donor had generously offered to cover the remaining costs. The workshops will be held over two and a half days, and attendance is limited to 22 people. Dawn presented a suggested list of groups from which to draw community representatives. Josh made a motion to approve the Library's participation in the program; Sally seconded; 5-0 approval.
 - e) LGS-1 -- Local Government. Sally made motion to accept the new language for records retention; Josh seconded; 5-0 approval.
- VII. New Business
 - a) Trustee Applicant -- Tabled
 - b) BoT emails -- Tabled
 - c) Board Organization- Tabled
 - d) Committee Meetings- Tabled
 - e) Trustee Education- Tabled
 - f) Accounting and AUD- We need an accountant to look at our QuickBooks and we need to do the AUD at the end of the year. It will cost \$1500.00. We want to do a review every 5-10 years.
- VIII. Old Business
 - a) Floors-Gorgeous.Sally made a motion to adjourn the meeting at 8:39 PM; Beth seconded; 5-0 approval.

Minutes respectfully submitted by Sally Dwyer-McNulty