

The Board of Trustees of Red Hook Public Library

October 21, 2021

Present: Josh Bardfield, Trish Dantzic, Sally Dwyer-McNulty, Beth Goldberg, Dawn Jardine, Don O'Shea, and Cecilia Cortina

Don brought the meeting to order at 7:08 PM.

- I. Secretary's Report Amy made a motion to accept the Secretary's Report with edits; Trish seconded; 7-0 approval.
- II. Treasurer's Report – Josh, Don, and Beth met with Michelle Foder, a bookkeeper recommended by Day Seckler. Foder assisted in tightening up the books starting with the Depreciation Schedule. Josh explained that everything that is disposed off is now off the list. Another revision included eliminating the line item for a Certificate of Deposit and moving Accumulated Depreciation into Fixed Assets. Looking at the P & L, we're looking "less negative" than in 2019. Total Assets \$900,178.94. Don made a motion to accept the Treasurer's Report; Sally seconded; 7-0 approval.
- III. Director's Report – Dawn shared highlights of the report including that the County has extra funds and RHPL can have some of the money for the DOPE – Department of Programming – youth and adult. In 2019 we ran 650 programs, and in 2021 we're doing about 400 programs. The Board discussed how to interpret the decline in programming. Beth made a motion to accept the, Sally second; 7-0 approval.
- IV. Committee Reports.
  - a) Financial Committee – The Board will get together in early November. Amy will call Karen Sipperley to ask whether she was planning for the annual Trivia fundraiser.
  - b) Policy Committee – See Action Items
- V. Public Comment- None
- VI. Action Items
  - a) Warrant - Josh made a motion to approve the Warrant and the supplement; Trish seconded; 7-0 approval.
  - b) Personnel Policy – Questions were raised about accident reports. Should reports come out of the policy and move to appendices? Other points were discussed. Don made a motion to accept the Personnel Policy; Trish seconded; 7-0 approval.
  - c) Conflict of Interest Policy – Beth made a motion to accept the Conflict of Interest Policy; Cecilia seconded; 7-0 approval.
  - d) Reserve Fund Transfer - Tabled
- VII. New Business
  - a) Reorganization – By-laws state we have once a year election. The Board will deliberate about upcoming Library Board elections.
  - b) Trustee Education – Don reminded us that it's available.
- VIII. Old Business
  - a) Children's Alcove – All done and beautiful!
  - b) Budget preview – Dawn noted that the Learn, Play, Create Grant will help us make ends meet, and that we need \$6000.00 for our minimum wage increase.
  - c) 259 – Sally made a motion to make a resolution to go over the tax cap; Josh seconded; 7-0 approval.

Whereas, the adoption of this 2022 budget for the Red Hook Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Red Hook Public Library voted and approved to exceed the tax levy limit for 2022 by at least the sixty percent of the board of trustees as required by state law on October 21, 2021.

Don made a motion to adopt the resolution to override the tax levy; Josh seconded; 5-0 approval.

Next meeting November 18<sup>th</sup>. A Board Workshop will be held on Nov. 20<sup>th</sup> 8:30-10:30 AM via Zoom.

Josh made a motion to adjourn the meeting at 9:01; Sally seconded; 7-0 approval.

Minute respectfully submitted by Sally Dwyer-McNulty