

The Board of Trustees of Red Hook Public Library

November 18, 2021

Present: Trish Dantzic, Sarah deVeer (visitor), Sally Dwyer-McNulty, Beth Goldberg, Amy Husten, Dawn Jardine, and Don O'Shea

Don brought the meeting to order at 7:09 PM.

- I. Secretary's Report -- Beth made a motion to accept the Secretary's Report with edits; Trish seconded; 5-0 approval.
- II. Treasurer's Report- Dawn and Beth reviewed the financials. Total Liabilities and Assets: \$906,582.01. Beth suggested a payroll report. Board members discussed expenses, volume of activities, and net income. Sally made a motion to accept the Treasurer's Report; Don seconded; 5-0 approval.
- III. Director's Report – Dawn discussed Overdrive expenses. Electronically accessed books costs 4x as much as physical books. Some libraries use Hoopla, which is a pay per checkout system. Dawn revised the programming numbers; our attendance for programs is about half of last year's. The Board acknowledged the hard work Dawn and Amy put in on grant applications. Amy made a motion to accept the Director's report; Beth seconded; 5-0 approved.
- IV. Committee Reports
 - a) Fundraising Committee – Met on Nov. 4th. Amy reported out on all the discussions. Please see attached minutes. Sally will review the fundraising letter.
 - b) Financial Committee – no report
- V. Public Comment- Sarah has swag, a full year of trivia spreadsheets, and great ideas for a fundraiser.
- VI. Action Items
 - a) Warrant – Beth made a motion to approve the Warrant; Trish seconded; 5-0 approval.
 - b) Free Direct Access Plan – Don made a motion to accepting the Direct Access Plan; Beth seconded; 5-0 approval.
 - c) 259 – Dawn presented the various increase scenarios based on the average assessed value of a home (\$330,000) if we exceed the tax cap. Conversation to be continued.
 - d) 2022 Holidays – Amy made a motion to accept the holiday schedule; Don seconded; 5-0 approval.
 - e) 2022 Board meeting dates – The Board discussed moving to 6:00 or 6:30 PM for 2022 meetings.
- VII. New Business
 - a) Board seat – We will have a board development meeting in December.
 - b) Quorum – We have 7 seats on our Board and a quorum is 4.
 - c) Election – Don would be glad to serve as President of the Board. At our next meeting we will vote on all the officer positions.
 - d) Banking – Dawn is exploring our banking options and meeting with a banking representative and members of the Financial Committee.
- VIII. Old Business
 - a) AUD – Day Secker is beginning the 2020 AUD and the 2021 in the spring
 - b) Infrastructure Grant – see Director's Report
 - c) QuickBooks organization – M. Foder assisted Dawn streamline the bookkeeping.

Trish made a motion to adjourn at 8:53; Sally seconded; 5-0 approval.

Minutes respectfully submitted by Sally Dwyer-McNulty