

The Board of Trustees
Red Hook Public Library
October 6, 2022

MINUTES of Budget Workshop and Executive Session

Present: Don O'Shea, Sally Dwyer-McNulty, Sarah DeVeer, Trish Dantzic, Josh Bardfield, Amy Husten

Don brought the meeting to order at 6:05 PM. Sarah seconded. All in favor. Library Director Dawn Jardine presented her first draft of the 2023 budget to the Board. The board discussed various topics including going fine free, how to record depreciation on the roof and AC capital projects, increases in fuel prices, water, insurance, interest payments and changes to delivery fees, program expenses, health care and possibly hiring a bookkeeper.

At 7:50, Don made a motion to go into Executive Session. Trish seconded. The Board discussed how to conclude the personnel issues that have been previously discussed. It was determined the Board would follow the legal advice provided by Jen Davenport, HR lawyer for Central Hudson. It was further agreed Don and Sally would schedule a meeting with the complainant in order to get a written statement. The Board will also create a confidential file documenting all discussions, texts, emails and minutes relating to the charge and make a "Finding of Fact" at the conclusion of the investigation. Board Secretary, Amy Husten, will gather the documents. The Board has agreed to submit all materials by Oct. 31, 2022. Don made a motion to come out of Executive Session and adjourn the meeting at 8:09 PM. Trish seconded.

The next scheduled Board meeting will be on October 20 at 6:30 PM.